



# BOMA EDUCATION

## Building Knowledge One Course at a Time



### BUILDING SYSTEMS ESSENTIALS FOR BUILDING OPERATORS

#### Course 3 : AIR HANDLING SYSTEMS

Half-Day Seminar

BOMA Ottawa, in partnership with Algonquin College, are proud to announce a new education series for building operators.

The Building Systems Essentials for Building Operators is a series of half day “hands-on” seminars aimed to help Building Operators better understand how buildings function.

#### COURSE OUTLINE:

This course in the Building Operators Series, in cooperation with Algonquin College, will focus on the operation and maintenance of commercial air handling systems.

Building Operators will be provided with a general knowledge and good understanding of the many components and maintenance requirements of these systems including

- principles of air flow, supply,
- return and exhaust systems,
- ventilation requirements,
- duct design considerations,
- indoor air quality assessments,
- seasonal requirements,
- occupancy limits,
- relevant Acts, Codes, Standards and Regulations,
- Regulator Authorities
- and more.

The course material is developed by BOMA Ottawa and Algonquin College and will be delivered by an Algonquin College instructor at their downtown corporate training centre in Constitution Square.

#### INSTRUCTOR

**Ken Messervey** has over 18 years experience working in the mechanical, electrical, maintenance field. His work experience also includes 12 years as a Preventative Maintenance Chief with The Ottawa Carleton District School Board. He has worked extensively with all areas of preventative maintenance. Ken works closely with all departments within the board including EMC (Energy Management Centre), D & C (Design and Construction), and the maintenance division and has helped lead multiple energy conservation initiatives within the board.

To register for this course, please complete the information below and e-mail the completed form to [administration@bomaottawa.org](mailto:administration@bomaottawa.org) or fax the completed form to us at **613-563-3908**.

**LOCATION:** Algonquin College Corporate Training Centre  
Constitution Square  
340 Albert Street, 11<sup>th</sup> Floor, Ottawa, ON

**DATE** May 17, 2018, 8:30 a.m. to 12:00 p.m.

**COST:** \$300.00 plus HST (Total \$339.00)

#### METHOD OF PAYMENT:

Cheque (payable to “BOMA Ottawa”) OR

Visa  MasterCard (Amex not accepted)

Card Number: \_\_\_\_\_

Card Expires: \_\_\_\_\_

Name: \_\_\_\_\_

(as it appears on Credit Card)

#### REGISTRANT INFORMATION:

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

If paying by cheque, please include this form and mail it, along with your cheque, payable to BOMA Ottawa after you have faxed or e-mailed your registration to:

BOMA Ottawa

1005-141 Laurier Avenue West, Ottawa ON K1P 5J3

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